

| SEVA MANDAL EDUCATION SOCIETY'S
**SMT. SUNANDA PRAVIN GAMBHIRCHAND INSTITUTE OF NURSING
 & PARAMEDICAL SCIENCES**



SMT. SUNANDA PRAVIN GAMBHIRCHAND COLLEGE OF NURSING,
 GNM SCHOOL OF NURSING (Proposed) & ANM SCHOOL OF NURSING
 Affiliated to: Maharashtra University of Health Sciences, Nashik.
 Maharashtra State Board of Nursing and Paramedical Education
 Recognised by: Indian Nursing Council, Maharashtra Nursing Council
 MUHS IMPACT ASSESSMENT A+ GRADE (2018-2019)

MINUTES OF THE IQAC MEETING HELD ON 1st NOVEMBER 2023

TIME: 12.00noon- 12.30pm

MODE: Hybrid

MEMBERS PRESENT:

NAME	DESIGNATION	POST HELD IN THE COMMITTEE
Mrs. Shilpa Shettigar	Principal, SMES, SSPG CON	Chairperson
Mrs. Delphina Gurav	Vice-Principal, SMES, SSPG CON	IQAC Co-ordinator
Dr. Sunil Mantri	Director- Lords Universal Education	External Expert, (Quality Management)
Dr. Belinda Sawant	Director of Nursing Services, Saifee hospital	Nominee from hospital industry
Dr. Dilip R. Trivedi	President, Seva Mandal Education Society	Nominee from SMES Trust
Shri. Pravin G. Shah	Hon. Secretary. Seva Mandal Education Society	Nominee from SMES Trust
Dr. Bharat M. Pathak	Hon. Secretary, Seva Mandal Education Society	Nominee from SMES Trust
Mr. Ravindra Mhaske	Social Activist	Nominee from NGO
Ms. Nikhita Logade	Lecturer, SMES, SSPG CON	Teacher representative, HOD -criterion I
Ms. Diana Fernandes	Associate Professor, SMES, SSPG CON	Teacher representative, HOD-criterion II
Ms. Dipti Bondre	Clinical Instructor, SMES, SSPG CON	Teacher representative HOD -criterion III
Mr. Prashant Tambe	Lecturer, SMES, SSPG CON	Teacher representative HOD-criterion IV
Mrs. Namrata Chopdekar	Associate Professor, SMES, SSPG CON	Teacher representative HOD criterion V
Ms. Sukanya Jangade	Clinical Instructor, SMES, SSPG CON	Teacher representative HOD criterion VI
Ms. Tejasvi Dhadse	Clinical Instructor, SMES, SSPG CON	Teacher representative HOD criterion VII
Ms. Jyoti Bhosale	Senior Clerk, SMES, SSPG CON	Administrative Representative
Ms. Dhara Bhramabhatt	Staff Nurse, Masina Hospital	Alumni Representative
Apology conveyed by:		
Dr. Vatsala Trivedi	President NDTN, Founder TCC	Invitee
Dr. Shilpa P. Charankar	Exe. Secretary, Seva Mandal Education Society	Management Member
Ms. Kavita Karapurkar	Asst. Professor, IQAC Coordinator BMN college	Invitee
Ms. Roshani Mohammed	Final Year Student SMES, SSPG CON	Student Representative

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AGENDA:

Agenda No.1: To welcome the new committee members

Agenda No.2: To confirm the minutes passed in the last IQAC meeting & consider the acceptance of the action taken report of the last meeting

Agenda No. 3: To update the progress and initiatives of IQAC during the last six months

Agenda No.4: To invite contributions of views from the committee members

Agenda No. 5: Any other matter arising, with the permission of the chair

DISCUSSIONS:

Agenda Item 1: To welcome the new committee members for A.Y. 2023-24

The IQAC Co-ordinator, Ms. Delphina Gurav, introduced Dr. Sunil Mantri, as External Quality Expert Dr. Belinda Sawant as Nominee from Hospital Industry, Ms. Dhara Bramhabhatt as Alumni Representative and Ms. Roshani Mohammed as Student representative and all the respective teachers as criteria heads. She welcomed all the members to the IQAC meeting. Dr. Dilip Trivedi, President SMES felicitated the new members.

Agenda No.2: To confirm the minutes passed in the last IQAC meeting & consider the acceptance of the action taken report of the last meeting

Resolved to confirm and approve the minutes of IQAC meeting held on 1st Nov. 2023.

IQAC Coordinator, presented the action taken report of the previous meeting as follows.

ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 15th APRIL 2022

SR. NO	POINTS DISCUSSED	ACTION TAKEN
01	Awareness programmes to be repeated in the campus	Implementation has begun. Health Camps/ health exhibitions were arranged for benefit of the students in campus.
02	The appreciations received by the college should be displayed for public visibility	Flex banners showcasing the awards and recognitions are being displayed on the ground floor as well as in the lobby.
03	To have membership for running the BFHI (Baby Friendly Hospital Initiative Programme)	Discussion for the same is in process

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SR. NO	POINTS DISCUSSED	ACTION TAKEN
04	MOU with international agencies for better prospects	Already two MOUs have been Signed
05	To have a feedback committee to analyze the outcome of activities and funds used.	Feedback committee will be formed from the A.Y.2023-24
07	Student satisfaction survey and teacher satisfaction survey should be carried out internally based on the similar lines of NAAC survey	This will be implemented from the A.Y. 2023-24
08	To work on Mental health of children	Incorporated as a research topic for third year students

Resolved to accept the action taken on the point of discussion of IQAC meeting held on, 15th April 2023.

Agenda No. 3: To update the progress and initiatives of IQAC during the last six months

The IQAC co-ordinator presented the report the activities carried out from April to October 2023.

(Presentation attached herewith)

The IQAC took the information about activities on record.

Agenda No. 4: To invite contribution of views from the committee members

- Dr. Bharat Pathak suggested to update the SMES website with all the recognitions and awards received by the college.
- Madam Charankar urged that all the appreciations received by the college should be displayed for public visibility.
- External Expert, Dr. Sunil Mantri, raised a query about the base for selecting the Add -On courses. IQAC co-ordinator answered that the courses are selected based on the need of the hospital and the society. Upon this, Sir suggested to have a structured survey or an assessment in support as a base for initiating any add-on courses and this can be projected in the report. Sir Pravin Shah supported this suggestion.
- Madam Sawant seconded the thought saying the feedback can be obtained from the stakeholders from 5-6 hospitals, clinical nursing heads, staff nurses or alumni in identifying the grey areas for starting an add on course.

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- She further urged to have an add-on bridge course that can add importance in skill building of nurses as one of the current faced issues in the hospitals recruiting novice nurses is the dearth of practical skills due to the virtual training that took place during Covid Pandemic. IQAC took the suggestion on record.
- IQAC co-ordinator informed the group that a new initiative 'Alumni Led Clinical Teaching' has been started to update the students with recent knowledge and skills as per the expertise of the alumni. Dr. Mantri enquired if the students are provided certificates after they complete the workshop. He suggested to provide such certificates as they would add weightage to the cv and help in placement.
- Madam Belinda Sawant also mentioned about grooming the students with teaching empathy and communication along with the skill sets.
- On the future plans of the college, Sir Mantri explained the need for bigger vision. He suggested to think in the prospects of Cluster university as the sister concerned colleges in the campus belonged to different university. In his view, this would bring in lot of flexibility and independence in decision making and could help in better curriculum implementation with freedom of choice instead of bureaucracy.

The IQAC noted the suggestions on record.

Agenda No. 5. Any other matter arising, with the permission of the chair

- There was no other matter raised.
- Madam Belinda and Dr. Mantri expressed their pleasure for selecting them to be a part of the committee.
- Shri Mhaske, NGO member, appreciated the college and the principal for the work undertaken under able leadership.

The Principal and the IQAC co-ordinator agreed to the suggestions made and, thanked all the members for their presence. The meeting adjourned at 12.30 pm

Burav
1/11/2023

Ms. Delphina M. Gurav (IQAC co-ordinator)



Shettagar
Principal
Smt. Sunanda Pravin Gambhirchand
College of Nursing
338, R. A. Kidwai Road,
Matunga, Mumbai - 400 019.

Mrs. Shilpa Shettigar (IQAC Chairperson)